

# RurAL CAP Foundation Guidelines

The RurAL CAP Foundation has a focus on low-income people and rural communities. A limited number of small grants are provided for educational and charitable purposes. Grants up to \$1,500 are made to eligible 501(c)(3) nonprofit and governmental organizations in rural Alaska which do not have an open Foundation grant. Priority is given to applicants and communities that have not received a grant from the RurAL CAP Foundation in the prior 12 months. The Foundation's major interests are to:

- Provide support to low-income people to expand their capabilities through training and educational opportunities;
- Provide opportunities for community representatives to participate in forums, workshops, and conferences that protect and enhance cultural traditions and subsistence practices;
- Strengthen the skills and capacity of local leadership in rural communities; and
- Promote healthy people, sustainable communities and vibrant cultures.

## Examples of the Types of Grants Awarded

- Funds to purchase materials for a community-wide energy conservation project;
- Support for members of a village dance group to travel for a cultural presentation;
- Support for a tribal council to organize a community-wide clean-up event; and
- Funding to a city council to host a regional workshop on project design and proposal writing.

## Application Process

Pre-printed application forms are not used by the Foundation. Instead, grant applicants are asked to write a two-page proposal which includes the following information:

- 1) *Organization* – Include full legal name, address, and phone number of the organization with a brief statement about the organization and the community.
- 2) *Project Description* - Describe the project; include the need and proposed activity. Also include the name of the person who will be in charge of the project (phone number and email address if available) and if it is a travel grant, provide name of the traveler.
- 3) *Benefit* - Describe how this grant will benefit the community as a whole. Include conference, workshop or training agendas (if applicable).
- 4) *Budget* – Clarify the amount of the request and describe how the funds will be used.
- 5) *Report* - Identify who will take project photos and submit a one-page final report.

The proposal to the Foundation needs to be signed by the leader of the local government or nonprofit organization in the community requesting the funds. Applications may be faxed, mailed or emailed to the RurAL CAP Foundation. The RurAL CAP Foundation board of directors will approve/disapprove requests received by April 30, August 31, and November 30 at their regularly scheduled meetings in May, September and December.

Funding proposals should be addressed to:

**RurAL CAP Foundation**  
**Attn: David Hardenbergh**  
**P.O. Box 200908**  
**Anchorage, AK 99520-0908**  
ph. (907) 865-7364 \*\*\* fax (907) 278-2309