



**SOUTHWEST ALASKA MUNICIPAL CONFERENCE  
BOARD MEETING**

June 20, 2012 at 9:30 am  
Call-in information: 888.550.5602  
Passcode: 2722 0305

**AGENDA**

- I. Call to Order**----- **Marquardt**  
Meeting was called to order at 9:42 am.
  
- II. Roll Call** ----- **Varner**  
*Members present:* Layton Lockett, Patrick Jordan, Kathleen Totemoff, Louise Stutes, Joe Sullivan, Trevor Brown; quorum established. *Staff present:* Andy Varner, Erik Obrien, Cameron Dean.
  
- III. Approval of Agenda** ----- **Marquardt**  
Motion to approve agenda made 1<sup>st</sup> by Trevor Brown, 2<sup>nd</sup> by Louise Stutes. Agenda approved.
  
- IV. Consent Agenda** ----- **Marquardt**  
A. Board minutes for March 15, 2012  
Motion to approve agenda was made 1<sup>st</sup> by Trevor Brown, 2<sup>nd</sup> by Louise Stutes. Agenda approved.
  
- V. Policy and Program Issues** ----- **Varner**  
A. AEA Regional Energy Planning  
Varner explained how the AEA has money to do regional energy planning in the State. This process has already been done in SE and the Railbelt, but now they are trying to reach other regions. The project starts as a review of existing reports to identify priorities that regions should direct research dollars towards, and have regional support. In SE, AEA got Legislative money in coordination with AEA money, to create an Integrated Energy Plan, as a successful model. Now AEA wants to create Integrated Energy Plans in other regions. The conversation and tentative partnerships have already been started in the Aleutians and Bristol Bay, among other non-SWAMC areas; in Kodiak, they are still looking for the right organization to talk to. Due to funding complications, the Commerce Department determined that projects would be facilitated by filtering funds through the ARDOR program. In a planning meeting held the week of June 11<sup>th</sup>, the funding details were further explored, and it appeared that SWAMC would receive the pass-through grant for Bristol Bay, the Aleutians and especially Kodiak, which has not identified local partners yet. We are in the process of developing a Statement of Work. Phase one of our efforts will be data collection of existing reports, and phase two will be community outreach as we look for projects that have synergy amongst community members for project priorities. Varner explained he expects SWAMC will be involved, and signing some contracts in the coming month. This will mean indirect funds to cover administrative costs. This bottom up approach is new to AEA. Varner will provide details as they become available.

**VI. Governance Issues----- Varner**

**A. FY13 Budget**

The Finance Committee, comprising of Alice, Layton and Andy met to discuss the FY13 Budget. Generally speaking, the Budget is very similar to last year's, with the biggest change coming to the revenue side due to additional grants, primarily the AEA Energy Grants, being added to the Revenue side of the budget. ARDOR and EDA Grants will be the same as last year, although, meetings have been ongoing to increase state funding through the ARDOR program. Membership dues, conference registration and sponsorships are up slightly, as we should be able to put additional effort into getting more funding from these sources. We can expect about \$20K in additional funding for the two to the AEA Regional Energy Planning grants in Bristol Bay and the Aleutians, plus an additional grant if we can confirm a Kodiak project. Overall, this increases the revenue up 9% or 10%. On the expense side, again, the budget is similar. Some areas that were increased are in Travel Expense. Telecommunications have decreased in recent years as we become more creative with technology use. Insurance shows an increase, although this is largely due to an accounting adjustment, but in actuality, health insurance has been reduced by about 15%. Training, Dues & Subscriptions have been increased slightly. Meal prices for the conference have increased by 15-20%, which is reflected in the budget. The total Operating Expenditures over last year has increased by about 2%, but taken with the increase on the Revenue side, this puts SWAMC in the Black, positive revenue for FY13.

The official vote for the FY13 Budget was passed with a 6-0 roll call vote.

**B. SWAMC Membership Challenge**

In the last fiscal year, Membership came in at 96% of budget, but Staff thought this could be increased through an incentive package offered to the Board. The Staff proposed that any Board member that brought in \$500 in additional membership fees would *win* lunch, and the Board member who brought in the most membership dollars would be given \$200 to donate to their favorite SW charity. A few Board members agreed to work on this challenge.

**C. Resolutions 12-8, ARDOR Grant & 12-9, EDA Grant**

With no discussion or opposition, a motion to approve the resolutions was made 1<sup>st</sup> by Layton Lockett, 2<sup>nd</sup> by Louise Stutes. Both resolutions pass.

**D. Kathleen Totemoff City Council Resignation**

Kathleen tendered her resignation with the Ouzinkie City Council due to her not being able to attend enough of the meetings in person, and an inability for the City Council to allow teleconference. Andy commented that in the past, and supported by the Bylaws, when Municipal representatives left office, the SWAMC Board allowed that member to hold their seat until the Annual Conference & Membership Meeting.

With no Board objections, Kathleen will hold her SWAMC Board seat until the Annual Conference and Membership meeting in February 2013.

**VII. Financial Report----- Varner**

**A. May 2012 Financial Statements**

With no objections, a motion to approve the May Financial Statements was made 1<sup>st</sup> by Louise Stutes, 2<sup>nd</sup> by Patrick Jordan the Financial Report is approved.

**VIII. Staff Report-----Staff**

Andy explained how we have moved into Phase 2 of the Broadband Strategy, after holding various sector and regional teleconferences with our Broadband Working Group. SWAMC will be presenting to the Broadband Taskforce to provide an update on our project. Erik talked about how staff has been upgrading our contacts and membership lists. Another project under development is the Value of Fish project, which aims to investigate how fisheries activity supports other sectors of the economy. Cameron gave an update on STEM activities to date.

**IX. Board Comments**

**X. Adjourn ----- Marquardt**

Meeting adjourned at 10:22am.

**Next Meeting  
Thursday, July 19 at 9.30 AM**