



**SOUTHWEST ALASKA MUNICIPAL CONFERENCE  
BOARD MEETING**

January 16, 2014 at 9:30 a.m.  
Call-in information: 888.550.5602  
Passcode: 2722 0305

**AGENDA**

- I. Call to Order ----- Stutes**  
Meeting called to order at 9:39am.
- II. Roll Call ----- OBrien**  
Board: Layton Lockett, Paul Gronholdt, Michelle Ravenmoon, Alice Ruby, Louise Stutes Trevor Brown & Glen Gardner - Quorum established. Staff: Erik Obrien
- III. Approval of Agenda ----- Stutes**  
Board Member Stutes asked for a motion for Approval of Agenda. Motion called by Ruby, 2<sup>nd</sup> by Gardner; with no objections agenda approved.
- IV. Consent Agenda ----- Stutes**  
A. Draft Board minutes for December 19, 2013  
Board Member Stutes asked for a motion to approve Consent Agenda. Motion to approve Consent Agenda called by Ravenmoon, 2<sup>nd</sup> by Brown; with no objections agenda approved.
- V. Governance Issues ----- OBrien**  
A. 2014 Conference Update  
Obrien noted that through our contract with Institute of the North, the Conference Registration website is live and we are now accepting online registration. Obrien explained that with the full daily addition on Wednesday, this creates conflict for a pre-conference Board Meeting, and an update on the Conference. Ruby stated she felt strongly about the importance of a Pre-Conference Board Meeting, and she hoped the Board would address the ED position at that time. Stutes agreed. Ruby, Stutes and Gardner and Lockett strongly approved holding a Pre-Conference Board Meeting the evening before. Obrien he would set this up. Gronholdt suggested that we leave some flexibility in the conference to add important topics that come up we may want to include. Obrien posed a question about reorganizing the Policy Session. Stutes agreed that Break-Outs risk losing people and momentum. Ruby commented that Break-Outs need to have organized facilitators. Obrien noted that he would need Board support for developing resolutions, that would be largely conducted through email. Obrien explained the In-Kind airline tickets we received, and posed how we might use those at the conference. Members suggested that any raffle would be contingent on being present. Ruby noted that we would not be able to make any money on raffle. Discussion ensued. Brown warned that the Alaska Airline Tickets come with restriction. Ruby suggesting the Alaska

Air tickets stay with SWAMC instead of being raffled. Lockett and Stutes agreed. Obrien noted that he reached out to the Alaska Chamber President Rachel Petro as a potential candidate.

**B. 2014 CEDS Update - 2014 Contractor**

Obrien provided background on the CEDS proposals. Gronholdt made a motion to approve Agnew::Beck, 2<sup>nd</sup> by Ruby, with no objections, the motion carries. Agnew::Beck is approved as the contractor for the CEDS Update.

- a. Agnew::Beck
- b. Information Insights
- c. Northern Economics

**VI. Policy and Program Issues ----- OBrien**

**A. Intern**

Obrien provided background on hiring an Intern through a partnership with UA-CED, who set SWAMC up with Richelle Johnson. The catch with working through the University is a slightly higher wage, than when SWAMC hired internally. Intern will focus on Energy Planning, CEDS Update, Conference Planning and other office activities.

**B. Business Council/CEDS Update**

Obrien provided background on the BC, and moving forward with the CEDS Update.

**C. ARDOR Funding**

Obrien provided background on the ARDOR Bill.

**VII. Financial Report ----- OBrien**

**A. December 2013 Financial Statements**

Obrien started to address the Financial Statement. Lockett noted that he had not received the Financial Statement; other Members confirmed the same. Obrien emailed the Statement to the Board. Once received, a motion to approve the Financial Statement was made by Lockett, 2<sup>nd</sup> by Ruby; with no objections, Financials approved.

**VIII. Staff Report ----- Staff**

**IX. Board Comments / Other Business**

- Stutes suggested that an Executive Committee be formed to review resumes for the SWAMC's Executive Director Position. Gronholdt suggested that this could comprise of SWAMC officers. Stutes directed staff to set up a teleconference for Officers to review submitted resumes. Staff will organize meeting and submitted resumes.
- Ruby suggested making a motion to adjust the Interim director salary. Stutes asked for a motion from the Board to increase Obrien's salary to a \$70,000 annual salary as the Interim Director. Motion made by Lockett, 2<sup>nd</sup> by Ravenmoon. A roll call vote with no objections, approves the motion.

**X. Adjourn ----- Stutes**

Board meeting Adjourned at 10:35am.

**Next Meeting**

February 21, 2014 @ 9:30am.