

SWAMC Board of Directors Meeting Minutes

December 10, 2015

Call-In: 888.550.5602

Passcode: 2722 0305

AGENDA

- I. Call to OrderLockett**

Meeting called to order at 9:36 am.

 - A. Roll Call ----- Griffin**

Paul Gronohldt, Alice Ruby, Cynthia Berns, Rebecca Skinner, Joe Sullivan, Layton Lockett, Glen Gardner.

- II. Approval of AgendaLockett**

Lockett asks for a motion to approve the agenda. Berns motions to approve agenda. Sullivan seconds. No objections. Agenda is approved.

- III. Consent Agenda ----- Lockett**
 - A. Meeting Minutes October 29-30, 2015 – Lockett calls for a motion to approve items on consent agenda. Ruby motions to approve minutes. Gardner seconds. Skinner requests a correction be amended to minutes. Griffin notes correction and states it will be approved by Skinner. No further objections or clarifications. Minutes are approved pending the correction.**

- IV. Governance & Policy ----- Lockett**
 - A. October 2015 Financial Statement**
 - B. November 2015 Financial Statement**

Griffin summarizes. Lockett asks for motion to approve both October and November Financial Statements. Sullivan motions to approve statements. Ruby 2nds. No further discussion. No objections. The Financial Statements are approved.
 - C. Revision of FY 2016 Budget to reflect changes of MEP grant and other updates**

Lockett asks for questions from board. Skinner points out the Economic Geography is not included as a line item in the current budget. Asks if board action is needed to amend budget after Economic Geography is approved. Griffin suggests that board direct staff to amend budget to reflect Economic Geography costs within the motion to approve the Economic Geography Report. Ruby comments that the format on the new budget is much improved. Asks Griffin to summarize changes. Griffin does so. Berns asks clarifying question about IEDC sponsorship. Griffin clarifies that SWAMC will not sponsor again. Lockett thanks staff & Foraker Group for refining the budget to an acceptable form. Skinner motions to approve revisions to FY 2016 Budget. Ruby seconds. Lockett asks for roll call: Paul Gronohldt – yes; Alice Ruby – yes; Rebecca Skinner – yes; Cynthia Berns – yes; Glen Gardner – yes; Joe Sullivan – yes; Layton Lockett – yes. No further discussion. Budget revisions pass 7-0 with no further objections.

- V. Management & Program Issues----- Griffin**
 - A. Information Packet Regarding Executive Directors Contract/Evaluation**
 - 1. Job Description
 - 2. Contract
 - 3. Evaluation Form
 - 4. Memorandum of Achievements

Griffin suggests board motions to extend expired Director Contract by a year. Sullivan motions to extend Doug Griffin’s contract through to December 31, 2016. Gardner seconds. John Whiddon joins meeting in middle of discussion. No further discussion. No objections. The motion passes.
 - B. Draft 2016 Economic Summit and Membership Meeting Agenda**

Griffin summarizes agenda thus far. Lockett requests that staff consider asking Governor to bring budget block game and presentation to the Conference. Gronholdt recommends gathering information about competing satellite installations for a broadband presentation. Sullivan also recommends different by-catch speakers such as someone from the Amendment 80 fleet & Kodiak trawl sector.

C. Northern Economics Proposal to Update Economic Geography

Griffin summarizes proposal. Recommends board make a motion to approve a spending amount not to exceed a limit of \$55,000 or \$60,000 for the Economic Geography Report. Sullivan motions to approve the proposal from Northern Economics and pay with funds from the Stellar Sea Lion account. Ruby seconds. Motion is amended to suggest the budget be amended to reflect the expenditure and draw on the SSL account. No further discussion. No objections. Lockett asks for roll call:

Paul Gronholdt – yes; Alice Ruby – yes; John Whiddon – yes; Rebecca Skinner – yes; Cynthia Berns – yes; Glen Gardner – yes; Joe Sullivan – yes; Layton Lockett – yes. The motion passes and the proposal is approved.

VI. Staff Report -----Griffin/O'Brien

Griffin & Dym summarize staff activity.

VI. Board Comments / Other Business

Board wishes one another happy holidays.

VIII. Adjourn-----Lockett

Meeting adjourned at 10:39 am.