

**Southwest Alaska Municipal Conference  
Post- Conference Board Minutes**

March 5, 2016 at 9:00 am  
Hotel Captain Cook, Anchorage

**MINUTES**

- I. Call to Order .....President Lockett**  
Meeting called to order at 9:04 am.
- II. Roll Call.....Executive Director Griffin**  
Cynthia Berns, Alice Ruby, Carvel Zimin, Glen Gardner, Paul Gronholdt, Shirley Marquardt, Layton Lockett.
- III. Approval of Agenda..... Lockett**  
Ruby motions to approve agenda. Marquardt seconds. No further discussions. No objections. Agenda approved.
- IV. Governance Issues**
  - A. Ratification of Board Election.....Lockett**  
Zimin motions to ratify the board election. Gronholdt seconds. No further discussion. No objections.
  - B. Election of Officers.....Lockett**  
Board is satisfied with officers as they stand. Ruby motions to elect Layton Lockett to presidency, Carvel Zimin as Vice President, and Rebecca Skinner as Treasurer. Gardner seconds. No further discussion. No objections. Board election is approved.
  - C. Action on Resolutions.....President**  
Board notes that membership has requested resolutions be passed along to legislators, congressional delegation, and other appropriate entities (University of Alaska, Alaska Municipal League). Board suggests utilizing board recommendations to help membership vote on resolutions in the future.
  - E. Annual Meeting Debrief.....President**  
Ruby suggests possibly breaking out conference feedback to get targeted responses about speakers to encourage speakers to improve presentations. Gardner states conference might need to be shortened to two days. Board agrees. Staff states that traditionally, conference was two day meeting, and energy workshops morphed that into a weeklong event. Marquardt discusses planning next conference around financial strife which will be pressing upon communities. Lockett requests that staff asks Devin Mitchell to speak at 2017 meeting. Board states rockfish needs to be removed from menu.
  - F. Dates for 2017 Annual Meeting.....Griffin**  
Board directs staff to reserve March 1-3, 2017 at the Hotel Captain Cook.
  - G. Calendaring/Board Meetings.....President**  
Board agrees to keep board meetings at 3<sup>rd</sup> Thursday of every month at 9:30 am.

**V. Management and Policy**

**A. Executive Director Evaluation .....Board**

Gardner moves/Marquardt seconds the Board go into executive session for purposes of discussion of confidential personnel issues regarding the Executive Director's Evaluation. No objection. Board exits executive session and goes back on the record. Ruby moves/Gardner seconds to extend Executive Director Doug Griffin's contract to December 31, 2017 and in lieu of salary increase provide 6 additional days of paid personal leave per year beginning January 1, 2016. President Lockett is to amend Griffin's contract accordingly in consultation with the SWAMC attorney. Griffin accepts the additional leave as compensation adjustment.

**VI. Adjourn .....President**

Seeing no further business to come before the Board, President Lockett adjourns meeting at 9:40 a.m.