

**SOUTHWEST ALASKA MUNICIPAL CONFERENCE
BOARD OF DIRECTORS MEETING -- April 23, 2015**

MINUTES

- I. Call to OrderLockett**
- Meeting called to order at 9:35 am.
- A. Roll Call ----- Griffin**
- Glen Gardner, Carvel Zimin, Alice Ruby, Rebecca Skinner, Joe Sullivan, Cynthia Berns, Shirley Marquardt, Layton Lockett.
- II. Approval of AgendaLockett**
- Gardner motions 1st to approve agenda. Marquardt 2nd. No objections. Agenda approved.
- III. Consent Agenda -----Lockett**
- A. Meeting Minutes March 3, 2015
- B. Meeting Minutes March 19, 2015
- No objections or discussion concerning both minutes. Approved without a motion. Meeting moves to next item.
- IV. Governance & Policy -----Lockett**
- A. March Financial Statement
- Griffin summarizes. Explains miscellaneous charges and outstanding accounts receivable. Skinner discusses nature of accounts receivable items. Asks staff about current member outreach measures.
 - Skinner motions 1st to approve Financial Statement. Marquardt 2nd. No objections. No further discussion. Financial Statement approved.
- B. Board Vacancy -- Kodiak Sub-region Municipal Seat
- Griffin summarizes board vacancy and presents two nominations: John Whiddon from the City of Kodiak and Derik Larionoff from the Old Harbor City Council. Berns clarifies that Larionoff is in fact not interested in the seat, and was nominated without his knowledge.
 - Sullivan motions 1st to appoint Whiddon to the Kodiak Municipal Seat. Gardner 2nd. Berns asks if there is a requirement that nominees must come forth immediately. Raises the concern that rural communities may feel under-represented if they do not have adequate time to bring forth a nominee. Skinner proposes waiting for the Kodiak Rural Forum before closing nomination deadline and nominating new board member. Sullivan states that while this is a valid concern, the time to extend the deadline has passed, and that going back on the procedure set forth for this particular nomination would establish a precedence of policy being flexible, depending on a situation.
 - Lockett states that Clarion resigned without the City of Ouzinkie nominating a replacement. Asked whether or not outreach was conducted to any of the municipal Kodiak communities aside from Old Harbor. Griffin states no outreach was conducted aside from an email.
 - Sullivan proposes appointing Whiddon in the interest of balance, then have SWAMC conduct follow-up outreach before next membership meeting.
 - Gardner calls for a roll call concerning the motion to appoint Whiddon to the Municipal seat: Marquardt – yes; Zimin – yes; Lockett – yes; Ruby – yes; Skinner – yes; Berns – abstain; Gardner – yes; Sullivan – yes. The board votes to appoint John Whiddon to the Kodiak Municipal Seat.
- V. Management & Program Issues-----Griffin**
- A. Conference Feedback, Comments, and Report
- Griffin summarizes. States there should be stronger coordination with speakers in future conferences. Asks if staff should prepare packaged questions for panels next year. Board

states that a Conference Committee for 2016 should be formed at the next board meeting. No further questions or concerns. Board moves to next item.

B. Energy Committee Work

- Griffin & Obrien summarize Energy Committee work. No further questions or comments. Board moves to next item.

C. 2016 Conference Alternatives

- Griffin summarizes research. State the Hotel Captain Cook still has best price. No questions or comments. Gardner motions 1st to approve contracting with the Hotel Captain Cook for the 2016 conference. Sullivan 2nd. Ruby directs staff to begin looking at 2017 reservation availability. No further questions or comments. No objections. Motion is approved.

D. Investment of Reserves for Greater Rate of Return

- Griffin summarizes the available choices between Alaska Permanent Capital Management (APCM) and Wells Fargo. Lockett asks for clarification on fees proposed by APCM, since there is no number given. Berns asks for this as well.
- Sullivan requests a side-by-side comparison of two options to be prepared for Board. Marquardt agrees.
- Ruby states agreement with previous comments. Overall, Board is uneasy by APCM's vague contract language and missing interest rate numbers and fees. Asks if SWAMC should even put away money with state and federal finances in flux.
- Lockett directs staff to bring financial scenarios to APCM and Wells Fargo for specific feedback.
- No further questions or comments. Board moves to next item without any motions.

VI. Staff Report -----Griffin/O'Brien

A. Staff Report

- Griffin summarizes staff work. Highlights start on FY16 budget work and Business Retention & Expansion efforts.

VI. Board Comments / Other Business

- Berns clarifies that she abstained from voting due to her request to have the vote tabled.
- Sullivan states that nomination concerns have highlighted a need for revised by-laws that more clearly outline process.
- Skinner responds to Sullivan's statement by saying she is not aware of nomination process as a new board member. There is no clear process in the by-laws, and requests clarification on the process moving forward.
- Business Retention & Expansion: Skinner is confused on the process. Lockett wants clarification on what will actually be done with the data.
- Ruby thanks board for their amicable cooperation on voting issues.

VII. Adjourn -----Lockett

- Sullivan motions 1st to adjourn meeting. Skinner 2nd. Meeting adjourned at 11:01 am.