

**SWAMC Board of Directors Meeting
June 15, 2017 ~ MINUTES**

- I. Call to Order -----President Skinner at 10:02 a.m.**
- A. Roll Call -----Griffin**
Paul Gronholdt, Rebecca Skinner, Cynthia Berns, Layton Lockett, Candace Nielson, Mary Swain, Frank Kelty. Myra Olsen joins at 10:04 am. John Whiddon joins at 10:05 am.
- II. Approval of Agenda -----Skinner**
Kelty moves to approve, Lockett seconds, no objections, agenda approved.
- III. Consent Agenda -----Skinner**
- A. BOD Meeting Minutes, May 18, 2017**
Olsen moves to approve, Lockett seconds, no objections, minutes approved.
- IV. Public Comments ----- Griffin**
No public comments.
- V. Governance & Policy -----Skinner**
- A. May 2017 Financial Statement**
Kelty moves to approved, Lockett seconds, financial statement is approved. Lockett increase in balance of employee benefits insurance. SWAMC will contact Foraker about this balance. Kelty asked for clarification of in-kind donations such as the flight vouchers.
- B. Resolution FY17-09 Acceptance of Three Year EDA Planning Grant – FY17-FY19**
Kelty moves to approved, Olsen seconds, no objections, resolution is approved.
- C. Approval of FY18 Budget**
Gronholdt moves to approve, Lockett seconds, no objections, budget is approved.
Board comments on Budget: Lockett stated the lack of the ARDOR funds is the reason for the budget shortfall, that SWAMC needs Declarations of Value from Alaska Airlines and PenAir for the value of the flight vouchers, that the possibility of an audit may occur so that should be written into the budget. Roll call taken of all attending Board Members, all members voted yes to adopting the budget.
- VI. Management & Program Issues ----- Griffin**
- A. Resolution FY17-10 Addition of Signatory Authorities for Wells Fargo Checking Account**
Lockett moves to approve, Olsen seconds, no objections resolution is approved.
Lockett pointed out error in Resolution that stated Berns was the only Board Member who lives and works in Anchorage. Lockett also stated that he did not feel it was necessary to have Dayton as a signer on the checking account.
- VII. Staff Report ----- Griffin**
No written staff report submitted to Board. Griffin gives verbal overview of the month. Office worked on budget, Griffin completed EDA grant process, office continuing the process of getting a new website operation by the time membership renewal occurs. Dayton completed getting the new phone equipment. Griffin to do a survey about the Fisheries Committee as he works to start the committee. Obrien speaks on that the MAKE audit and needing clarity on the date of the audit from the Board; Anchorage Makerspace submitted amendment to their contract; MAKE getting the two new contracts started; needing assistance in contacting Copper River Seafoods.
- VIII. Board Comments / Other Business**
Kelty suggested Griffin get a quote for an organization audit review. Kelty requests simplified budget explanation. Gronholdt asked about the \$63,000 needed to match in the EDA Planning Grant. Griffin states the match is coming from the grant partners. Skinner suggests a change to the budget spreadsheet for a better understanding. Lockett also mentions that an audit is important to prepare. Gronholdt mentions the repairs of the Tustamenia. Skinner brings up sending a letter to the State Legislature stating to resolve the budget to avoid a shutdown of the State government.
- IV. Adjourn -----Skinner**
Lockett moves to adjourn meeting, Swain seconds, adjourned at 11:26 a.m.