

**SWAMC Board of Directors Meeting
May 19, 2016 – 9:30 a.m.**

MINUTES

- I. Call to OrderLockett**
A. Roll Call ----- Griffin
Paul Gronholdt, Layton Lockett, Alice Ruby, John Whiddon, Joe Sullivan, Carvel Zimin, Cynthia Berns, Rebecca Skinner
- II. Approval of AgendaLockett**
Zimin motions to approve agenda. Whiddon seconds. No discussion. No objection. Agenda approved.
- III. Consent Agenda -----Lockett**
A. Meeting Minutes, Pre-Conference Meeting, March 1, 2016
B. Meeting Minutes, Post-Conference Meeting, March 5, 2016
C. Meeting Minutes, Special Meeting, March 31, 2016
D. Meeting Minutes, Membership Meeting, March 4, 2016
Zimin motions to approve all four meeting minutes. Whiddon seconds. No further discussion. No objections. Minutes are approved.
- IV. Governance & Policy -----Lockett**
A. Board Resolution 16-18 -- Approval of FFY16 EDA Grant and Authorizing Executive Director
Zimin motions to approve Resolution 16-18. Whiddon seconds. No further discussion. No objections. Resolution is approved and unanimously passes.
B. March 2016 Financial Statement
Zimin motions to approve financial statement. Whiddon seconds. No further discussion. No objections. Financial statement is approved.
C. FY 17 SWAMC Budget – Draft
Staff summarize proposed budget draft. Board requests further investigation into website redesign plan and associated costs, emphasizes outlining a plan, goals, and outcome of revising the website, in addition to requesting staff consider asking multiple website designers for proposals. Board requests clarification of health insurance benefits to staff and related costs. Board also requests staff review budget for further cuts before moving forward. Budget is tabled until next board meeting.
- V. Management & Program Issues----- Griffin**
A. Approval of MAKE Partnership Guiding Principles
Board requests further time to review guiding principles. Advises that Marine Advisory Program review any documentation pertaining to them as a reward subrecipient. MAKE Partnership Guiding Principles are tabled to next board meeting. Board tables Guiding Principles to next meeting.
B. Approval of Resource Partner Cooperative Agreement Template for MAKE Partnership Program
Board tables template to next meeting to more properly review and discuss language within the template.
C. Approval of Service Provider Agreement Template for MAKE Partnership Program
D. Board tables template to next meeting to more properly review and discuss language within the template.
E. Approval of Client Agreement Template for MAKE Partnership Program
Board tables template to next meeting to more properly review and discuss language within the template.

- F. Approval of Resource Partner Agreement with Global Sustainable Fisheries of Alaska
Board requests clarification on the specific nature of each contract. Board requests that contract clarify the feasibility study is done within specifically Homer and specifically for that region. Board is reluctant to pursue a project that may result in proprietary content unavailable to other manufacturers. Requests clarification on nature of proprietary technology and whether the work will be private or public knowledge. Board suggests developing a more refined process for accepting project proposals to draw out these details in an application process right away. Board tables discussion of Resource Partner Agreement to next meeting.
- G. Approval of Service Provider Agreement with Engineering and Science Management, University of Alaska, Anchorage
Board tables discussion of approving Service Provider Agreement to next meeting.

Note: John Whiddon and Joe Sullivan leave board meeting during discussion of contracts. Sullivan requests that board consider tabling items to next meeting.

VI. Staff Report -----Griffin/Dym
Staff summarize report for board.

VII. Board Comments / Other Business
Board thanks staff for their work and fellow board members for discussion.

VIII. Adjourn-----Lockett
Ruby motions to adjourn meeting at 11:32 am. Gronholdt seconds. Meeting is adjourned.