

SWAMC Board of Directors Meeting
November 21, 2016 – 10:30 a.m.
Held by Teleconference
MINUTES

- I. Call to OrderLockett**
Meeting called to order at 10:43 a.m.
- A. Roll Call ----- Griffin**
Cynthia Berns, Layton Lockett, Alice Ruby, Rebecca Skinner, Joe Sullivan, Carvel Zimin.

- II. Approval of AgendaLockett**
Skinner moves to approve agenda. Ruby seconds. No discussion or objections. Agenda is approved.

- III. Consent Agenda ----- Lockett**
 - A. BOD Meeting Minutes, September 15, 2016
 - B. BOD Meeting Minutes, October 27, 2016.
Berns motions to approve, Skinner seconds. No objections or discussion, all approved.

- IV. Public Comments----- Griffin**
 - A. Ethan Tyler, State of Alaska – DCCED – Northern Opportunity: Alaska Statewide CEDS and request for Community Engagement.
Tyler discussed the State’s statewide economic strategy. Survey is on: www.NorthernOpportunity.com. The State expects to have study completed by mid-January and submit a draft by mid-February for public review. Possible forum in January in Kodiak. Ruby asked where the State is in the progress of getting the on-line surveys completed & stated concern that there is not enough time for communities to complete surveys. Skinner asked what communities have been surveyed. Layton questioned why AML wasn’t utilized. SWAMC will work with Tyler through outreach so communities know to do the survey.

- V. Governance & PolicyLockett**
 - A. October 2016 Financial Statement. Griffin stated a third of the way of the year. That revenue was at 30% and expenses were at 25%. Layton asked about outstanding membership dues. Ruby moves to approve, Berns seconds. Statement approved.
 - B. Board Resolution FY17-03 - Thank You to Shirley Marquardt for serving on the SWAMC Board. Ruby moves to approve, Berns seconds. Resolution approved.
 - C. OBrien presented Policies of the MAKE Partnership. Partnership policies designed to be changed overtime.
 - D. MAKE Advisory Committee Bylaws. Sullivan expressed that he was not comfortable approving the Bylaws during this meeting. Advisory committee appointed by Layton: Ruby, Skinner and Sullivan.
 - E. MAKE Advisory Committee Selection.

- VI. Management & Program Issues ----- Griffin**
 - A. NIST Approved 5-Year Budget Summary, CD451 – Obrien presented.
 - B. MAKE 5-Year Budget Summary
 - a. Revised to include accurate accounting of in-kind
 - b. Revised to include Staff Accounting Training Contract. Line item added to SWAMC budget was the CPA for years two and three.
 - c. Revised to include accurate allocation to Sub-recipients

- VI. Staff Report-----Griffin**
Doug Griffin and Laura Vaught attended DOE conference in Denver.
Griffin introduced Theresa Dayton to The Board.

VII. Board Comments/Other Business

A. Carvel Zimin tenders resignation from Board position. Griffin explained process to find position.

VIII. Adjourn----- Lockett

President Lockett adjourns meeting. Meeting is adjourned at 12:21 p.m.