

**SOUTHWEST ALASKA MUNICIPAL CONFERENCE  
BOARD OF DIRECTORS MEETING - FEBRUARY 24, 2015**

February 24, 2015 – 9:30am

**MINUTES**

- I. Call to Order ----- Ruby**
- A. Roll Call ----- Griffin**
- Meeting called to order at 9:41 am
  - Teleconference: Layton Lockett, Glen Gardner, Paul Gronholdt, Michelle Ravenmoon, Joe Sullivan, Shirley Marquardt, Alice Ruby.  
Quorum established.
- II. Approval of Agenda ----- Ruby**
- Ruby called for a Motion to approve Agenda. Marquardt motions 1<sup>st</sup>, Lockett 2<sup>nd</sup>. No discussion. No objection. Agenda approved.
- III. Consent Agenda ----- Ruby**
- A. Meeting Minutes December 18, 2014
- B. Meeting Minutes January 15, 2015
- Ruby requests that the title “Agenda” in Minutes be substituted for “Minutes” to reflect accuracy of the document. Sullivan seconds the request.
  - Motion called to approve December & January minutes. Gardner motions 1<sup>st</sup>, Marquardt 2<sup>nd</sup>. No further discussion. No objection. Consent Agenda & Minutes approved.
- IV. Governance & Policy ----- Ruby**
- A. January Financial Statement
- Griffin summarizes statement & explains that CDs have been moved from Everbank & Alaska USA to Wells Fargo. Griffin states board should consider options for these reserve funds after the conference. Ruby asks if “Accounts Receivable” summary should be revised or removed from the statement. Griffin says staff will look at summary after conference.
  - Motion called to approve January Financial Statement. Sullivan motions 1<sup>st</sup>, Lockett 2<sup>nd</sup>. No further discussion. No objection. Statement approved.
- B. Aleutian Islands National Marine Sanctuary Nomination Update
1. SWAMC Resolution 15-4
  2. House Joint Resolution No. 7
  3. Office of National Marine Sanctuaries Response to Nominator
    - Griffin summarizes state of multiple resolutions. States no action required by the board at the moment. No questions or discussion. Board moves to next item with no further action.
- C. Renewal of Office Space Lease
- Griffin summarizes research & decision for extending lease at current location. 3 year and 5 year options available. Recommends asking for better sound-proofing between offices, carpet cleaning, and a 5 year lease.
  - Ruby calls for motion to approve renewal of lease. Sullivan motions 1<sup>st</sup>, Gardner 2<sup>nd</sup>. No further discussion. No objection. Renewal plan approved.
- V. Management & Program Issues ----- Griffin**
- A. 2015 Economic Summit and Membership Meeting
- Griffin & board discuss items 1-6. Significant actions & requests are called out in bullet points below.

1. Review of 2015 Economic Summit and Membership Meeting Agenda
    - Griffin summarizes membership meeting agenda draft. Ruby asks for clarification & better structure on meetings during the conference. Staff agrees to provide this.
    - Griffin asks if financial report should be filled out more. Ruby & Lockett agree that there should be more to the financial statement. Lockett suggests 2 page statement.
  2. Conference Logistics and Board Tasks
  3. Solicitation of Proxy Designations
    - Sullivan suggests emailing proxy forms to members to encourage better voting turn-out. Board discusses what to do to obtain membership quorum.
  4. Introduction Assignments
    - Board requests more complete list of introduction assignments.
  5. Resolutions
    - Sullivan requests to further discuss if SWAMC should have a role in discussing contentious halibut bycatch issues. States that membership stands on both sides of the issue. Marquardt seconds this. Ruby states similar concerns and asks if board should draft resolution concerning bycatch. Sullivan states board should discuss the issue in another meeting, possibly before the Annual Meeting. Ruby agrees.
  6. SWAMC Board Seats on 2015 Membership Meeting Ballot
    - Griffin reminds board which seats are up for vote at current meeting. Lockett reminds board that there are nomination forms for board seats.
- B. Energy Committee Work
- Griffin summarizes committee work, including logistics for approaching Aleutian & Bristol Bay energy summits. No questions or further discussion.

**VI. Staff Report ----- Griffin/O'Brien**

- A. Staff Report
- Griffin summarizes staff report. Makes note of project involving Adak, SWAMC, and TDX Power. States new Vista hire, Hope Broecker, has started work as staff member. No discussion or questions.

**VI. Board Comments / Other Business**

- Ruby requests that board make note of upcoming March meeting schedule.

**VII. Adjourn ----- Ruby**

- Meeting adjourned by Ruby at 11:17 am.