

**SOUTHWEST ALASKA MUNICIPAL CONFERENCE
BOARD OF DIRECTORS MEETING - JANUARY 15, 2015**

January 15, 2015 – 9:30am

MINUTES

- I. Call to Order ----- Ruby**
- A. Roll Call ----- Griffin**
- Meeting called to order at 10:00 am
 - Teleconference: Alice Ruby, Layton Lockett, Paul Gronholdt, Carol Austerman, Joe Sullivan, Dan O’Hara, Shirley Marquardt, Dan Clarion.
Quorum Established.
- II. Approval of Agenda ----- Ruby**
- Ruby called for a Motion to approve Agenda. Called, Marquardt 1st, Lockett 2nd. No discussion. No objection. Agenda Approved.
- III. Consent Agenda ----- Ruby**
- A. Meeting Minutes November 17, 2014**
- Board discusses changes concerning November minute revision
- B. Meeting Minutes December 18, 2014**
- Board notes incomplete sections of December minutes. Calls for revision to summarized version with annotations for failed equipment. Board notes that item must be moved to line IV of agenda.
 - Austerman motions to move” Section B. Meeting Minutes December 18, 2014” to line IV of agenda. Sullivan 2nd. Motion carries.
- Austerman motions to approve Consent Agenda with only the November 17 Minutes contained. Lockett 2nd. Sullivan notes he is abstaining from this item. No further discussion. Motion carries and Consent Agenda passed.
- IV. Governance & Policy ----- Ruby**
- A. December Financial Statement**
- Board discusses items on Financial Statement, particularly membership enrollment and possible methods to assure better early enrollment. Board suggests an enrollment deadline in January to avoid worse aging in finances. Board discusses funds in savings account and stresses need to commit these excess funds to something.
 - Lockett motions to approve December Financial statement. Austerman 2nd. No further discussion. No objections. Motion approved and December Financial Statement passes.
- B. By-Law Review**
- Board states that By-Law changes are usually mailed out to board members two weeks prior to the Annual Meeting, and so SWAMC should hold off on any changes until after the Annual Meeting. Ruby states executive committee will review By-Laws in special meeting and asks staff to prepare another memo for such a meeting. Board elects to leave resolution revisions out of the By-Law discussion.
 - Sullivan motions to table By-Law Review discussion until after March Conference & Membership meeting. Austerman 2nd. No further discussion. No objections. Motion passes & By-Law Review is tabled until after Membership Meeting.
- C. Meeting Minutes December 18, 2014**
- Board clarifies they do not want verbatim minutes.

- Austerman motions for December 18 minutes to be revised for summary and annotation and presented at February Meeting for approval. Clarion 2nd. No further discussion. No objections. Motion passes.

Board states it will now move to line V of agenda.

V. Management & Program Issues----- Griffin

A. Board/Officer Rotation

- Board discusses Board/Officer rotation at length, clarifying memo before moving to accept.
- Gronholdt motions to accept Board Rotation revision recommended by staff. Austerman 2nd. No discussion. No objection. Motion passes and Board Rotation is accepted.
- Board discusses revisions to Officer Rotation, such as clarifying language for presidency election requirements, and recommends preparing it for later discussion. Board recommends leaving language loose to allow board to solve issues with officer rotation. Board also suggests bringing previous four cycles of board rotation to the post-Annual Conference Board Meeting.
- Clarion Motions to prepare Office Rotation Report for post-Annual Conference Board Meeting, not adopt policy at this time, and to provide direction to the staff. Austerman 2nd. No further discussion. No objections. Motion passed.

B. 2015 Economic Summit and Membership Meeting

- Board discusses need for more than a cash bar at end of Conference on March 6. Decides to pursue light snacks, perhaps involve an ice cream social with the vendors and exhibitors to put on a trade show. Ruby requests email from Doug Griffin to round up donations for Silent Auction.
- Ruby states board will move on. No motions made.

C. Aleutian Islands National Marine Sanctuary Nomination

- Board discusses drafting a resolution regarding the Aleutian Islands National Marine Sanctuary Nomination. SWAMC has withheld judgment until now, and resolution will change this. Griffin suggests using Aleutians East Borough’s resolution as a template to guide SWAMC’s resolution.
- Marquardt motions to make a resolution concerning the ANMS nomination available for SWAMC 2015 Membership Meeting and send draft to board within a week after current meeting. Clarion 2nd. Motion passes.

Meeting called for recess and adjourned by Ruby at 11:25 am without addressing final items on agenda.

D. Investment of Reserve Funds

VI. Staff Report ----- Griffin/O'Brien

A. Staff Report

VII. Board Comments / Other Business

VIII. Adjourn----- Ruby

- Meeting called for recess and adjourned by Ruby at 11:25 am without addressing lines VI & VII on the agenda.