

**SWAMC Board of Directors Meeting
November 13, 2017 ~ MINUTES**

- I. Call to Order -----President Skinner at 9:31 a.m.**
- A. Roll Call -----Griffin**
Paul Gronholdt, Rebecca Skinner, Alice Ruby, Cynthia Berns, Layton Lockett, Candace Nielson, Glen Gardner, Frank Kelty, John Whiddon, Myra Olsen. Mary Swain joins at 10:45 a.m.
- II. Approval of Agenda -----Skinner**
Olsen moves to approve, Lockett seconds, no objections, agenda approved.
- III. Consent Agenda -----Skinner**
A. BOD Meeting Minutes, October 19, 2017
Kelty moves to approve, Gardner seconds, no objections, minutes approved.
- IV. Public Comments ----- Griffin**
Kristina Woolston of Quintillion spoke to the Board about Quintillion’s progress of laying subsea cable in the Arctic and providing services to areas that had either no service or only one provider.
- V. Governance & Policy -----Skinner**
A. October 2017 Financial Statement – Not available for approved at time of meeting.
B. Resolution FY18-03, Approval of CEDS Update
Lockett moves to approve, Kelty seconds, after BOD discussion Resolution is approved. Lockett asked if the BRE interviews were still being conducted, Griffin replied no because it was more of an ARDOR requirement. Skinner commented that plan for sending out the CEDS update for review and comment was not executed well and that updates to economic indicators did not get into the 2017 update. Ruby said that SWAMC communities need to send SWAMC their CIP lists.
- VI. Management & Program Issues ----- Griffin**
A. MAKE Cooperative Agreement with Dr. Laurence P. Gebhardt - Approve contract.
Gronholdt moves to approve, Lockett seconds, in a vote of 8 to 3 agreement is approved.
Roll Call: Gronholdt - yes; Skinner – yes; Ruby - yes; Berns - yes; Swain - yes; Lockett – yes; Nielson – yes; Gardner – yes; Whiddon – no; Kelty – no; Olsen – abstained.
Board comments included making sure that there is a client associated with the contract, a concise memo included with the contract helps the Board understand the contract, how this contract helps the SWAMC region.
B. MAKE – Seafood Processing Local Hire Initiative – For Discussion Only. Obrien answers questions from the Board about a possible contract for MAKE with a service provider: how in-kind will be met, how does MAKE meet needs of each community within SW AK. Challenges with MAKE such as clients filling out surveys and meeting all the Federal requirements of the NIST/MAKE program. There needs to be clarification about payment for services and in-kind match.
C. Administrative and Personnel Policies – moved to December Board Meeting
D. Executive Director Evaluation/Contract Negotiation and Extension (Executive Session)
- VII. Staff Report ----- Griffin**
Ruby asked about status of Aleutian Broadband project. Griffin that Phase 1 has started, that SWAMC is managing the grant, Griffin to follow up with Meridian as Phase 1 is to be finished by years end. Griffin mentions that there are now three viable options to eventually bring broadband to the Aleutians. The entire project/study is to be completed by September 2018. Lockett asks what Phase 1 is. Griffin says it is a ‘needs’ study. Lockett states that the Board would like to hear from Meridian and that possibly Meridian should be at the Membership Meeting in March to speak with SWAMC members. Swain asked about the Kenai/Kodiak project data was it available to Meridian. Meridian was involved in the Kenai/Kodiak project and has access to the information.
- VIII. Board Comments / Other Business**
Skinner states that the Executive Director Evaluation/Contract Negotiation and Extension will be moved to December.
- IV. Adjourn -----Skinner**
Lockett moves to adjourn meeting, Whiddon seconds, adjourned at 1:20 p.m.