



SWAMC Board of Directors Meeting
April 19, 2018

- I. Call to Order ...by President Skinner at 10:03 am
A. Roll Call... Griffin
yes Rebecca Skinner, no Layton Lockett, no Myra Olsen, yes Alice Ruby,
yes Glen Gardner, yes Paul Gronholdt (left at 11:03), yes Candace Nielson (left at 10:45),
yes Mary Swain, yes Frank Kelty, yes Laura Muller, no Charlie Davidson
II. Approval of Agenda ...Skinner
Muller moves to approve, Gardner seconds, no objections, agenda approved with amendment of addition of
item VI. E.
III. Consent Agenda ----- Skinner
A. Pre – conference BOD Meeting Minutes, February 2018
Swain moves to approve, Kelty seconds, no objections, minutes approved.
B. Post – conference BOD Meeting Minutes, March 2018
Swain moves to approve, Kelty seconds, no objections, minutes approved.
IV. Public Comments – none .....Griffin
V. Governance & Policy----- Skinner
A. February 2018 Financial Statement
Gardner moves to approve, Nielsen seconds, no objections, FS approved.
B. March 2018 Financial Report
Muller moves to approve, Ruby seconds, no objections, FS approved.
C. Resolution FY18-12 - Cynthia Berns
Gardner moves to approve, Ruby seconds, no objections, Resolution approved.
D. Resolution FY18-13 – John Whiddon
Kelty moves to approve, Ruby seconds, no objections, Resolution approved.
E. 2019-2024 CEDS Approach – Griffin put before Board for direction on proceeding with new CEDS.
Question 1: Cost of doing CEDS update, budget for CEDS?
Kelty moves to approve up to \$15,000 to be allowed for use to produce CEDS, Ruby seconds, approved.
Question 2: Change the format of CEDS?
Ruby pointed out that the Southeast Conference CEDS format is being promoted by the EDA. Skinner
mentioned the importance of information in the CEDS be accurate and there be meaningful involvement
in the SWAMC communities in collection of information. It was determined that Griffin shall keep the
Board updated throughout the process of creating the new CEDS.
Question 3: Should the SWAMC Board continue as the CEDS Committee?
Through Board questions it was determined that the SWAMC Board meets the CEDS requirements for a
committee.
Ruby moves to keep SWAMC Board as a CEDS Committee, Gardner seconds, no objections, approved.
VI. Management & Program Issues..... Griffin
A. Receipt of USDA REAP Grant – Publicity and Solicitation of Small Business Interest
B. MAKE Design Engineering Contractor Amendment – Artech Engineering
Kelty moves to approve, Ruby seconds, no objections, Amendment approved.
C. Approval of MAKE Letter – SWAMC Withdrawal from Program and Support for Open
Competition
Gronholdt moves to approve, Gardner seconds, one objection, vote is taken, passed 6 – 1, Letter approved
D. Revised Personnel Policies – This item is tabled to Board can review the 3 documents.
E. Contract Extension with L. Gebhardt through May 31, 2018
Gardner moves to approve, Ruby seconds, no objections, contact extension approved.

**VII. Staff Report -----Griffin**

- A. Staff Report – Griffin discusses continuing on the EDA Grant, getting an RFP out related to Grant. Mid-Year reporting to EDA will be sent out the week of April 23. Griffin went to ComFish in Kodiak.
- B. MAKE Report Card – O'Brien explains about draft budget for MAKE.

**VIII. Board Comments / Other Business**

Kelty asks if Griffin went to Juneau. Griffin replies that he went in February. Griffin scheduled to go to Fish Expo in June in Naknak.

**IX. Gardner moves to adjourn meeting, Ruby seconds ..... Adjourn Time: 11:19 am by President Skinner**